



Notice of Intent to Vacate

Date: _____ Name(s): _____

Address: _____

Home Phone: _____ Work Phone: _____

I/We intend to vacate the residence listed above on or about the date of _____.
I/We will contact you 5 days prior to moving to schedule an appointment for a final walk through. The reason I am/we are moving is _____

You have my permission to show the residence to prospective residents by (check one):

- Using your key without notice
- Using your key with 24 hour notice

Forwarding Address:

Resident **Date**

Received By **Date**

Resident **Date**